

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, April 11, 2024  
6:00 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 5:34 p.m. by President D. List.
- Members Present: D. List, H. Ball (left at 7:44 p.m.), K. Carlson, L. Forsyth, C. Matthews, L. Smith
- Members Absent: J. Cook
- Also Present: P. McGee, L. Prinz, K. Loftus, R. Stevens, B. Brown, J. Back, P. Hazard, K. Kaercher, K. Grattan and 32 members of the audience.
- Executive Session: It was moved by L. Smith and seconded by C. Matthews to enter executive session at 5:35 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.  
The motion passed 6 Yes, 0 No.
- Return to Public Session: It was moved by L. Smith and seconded by H. Ball to return to public session at 5:55 p.m.  
The motion passed 6 Yes, 0 No.
- President's Report: D. List thanked the school for the Alumni Hall of Fame and her daughter's induction last month. She's glad to see how many kids are representing the sports we offer at the school. The eclipse was not as planned but everyone made the best of it. She also thanked the Board for getting the evaluations done.
- Academic Focus: Elementary – Subtraction Fluency  
The Elementary is hosting a school wide subtraction competition to help with fluency in each grade:
- | Grade                             | Goal                          | Time   |
|-----------------------------------|-------------------------------|--|
| Kindergarten                      | – Fluently subtract within 5  | – 5 minutes to answer 21 facts                 |
| 1 <sup>st</sup> Grade             | – Fluently subtract within 10 | – 5 minutes to answer 66 facts                 |
| 2 <sup>nd</sup> - 5 <sup>th</sup> | – Fluently subtract within 20 | – 2 <sup>nd</sup> 5 minutes to answer 66 facts |
|                                   |                               | 3 <sup>rd</sup> 4 minutes to answer 66 facts   |
|                                   |                               | 4 <sup>th</sup> 3 minutes to answer 66 facts   |
|                                   |                               | 5 <sup>th</sup> 3 minutes to answer 66 facts   |
- Students were tested in September and then again in March on their subtraction facts and there was a significant increase in the percentages. There is also a 100% Club for students in grades 1-5 who have gotten 100% of the subtraction questions correct.

#### Jr./Sr. High – Poetry Out Loud and Mock Trials

Poetry Out Loud is a national competition that has four levels: School-Level, Regional-Level, State-Level, and National-Level Competition and is open to students in grades 9-12. This year 14 students from Byron-Bergen competed in the School-Level. Students have to recite two poems; one must be pre-twentieth century and the other must be 25 lines or fewer. Students are evaluated by a team of ELA teachers and judged on accuracy, physical presence, voice and articulation, and understanding/interpretation of the poem. Two students went on to the Region Semifinal Competition at Buffalo State University. One student earned the right to move on as one of only 20 students to compete in the State Finals in New York City but was unable to attend due to a prior commitment for the musical the school was hosting.

Mock Trial is a state level competition and students are given one case per year; this year it was criminal/arson. Each school fields both a defense and prosecution team made up of three lawyers and three witnesses. Students worked with 2018 Byron-Bergen alum Shaun LoVerdi. Each round both the Prosecution and Defense compete separately. The first and second rounds of the competition were held at the Wyoming County Courthouse. Byron-Bergen advanced to the quarter-final round at the Genesee County Courthouse; the Defense Team defeated Batavia CSD but lost on points against Oakfield-Alabama.

#### Student Council Report:

The Jr./Sr. High and J. Paris have a talent show in the works. A field Day is also being planned once the nice weather hits. Next school year a school store will be opening; Student Council voted to give some start-up money to purchase school supplies to get this up and running.

#### Principals' Comments:

K. Loftus reported:

- Kindergarten had their first field trip to the Strong Museum of Play.
- Read Across America week went great.
- Before break they held a SEL assembly about the Solar Eclipse.
- Next week ELA State testing begins and Math is in May.

P. Hazard reported:

- The 7<sup>th</sup>/8<sup>th</sup> grade dance is tomorrow night.

#### Director of Instructional Services Comments:

B. Brown reported the last Superintendent's Conference Day went well; faculty like the choice time and the variety of topics that were offered. Special Education annual reviews are underway. Some of the CPSE students were visited at their home base to help them transition to Byron-Bergen next year.

Director of Technology & Assessment Comments:	J. Back said State testing is next week and is all set to go technology-wise. Scheduling for finals and Regents exams is almost done. There is an SAA for purchasing computers, monitors, laptops, and ViewSonic Interactive Boards for classroom instruction up for approval under New Business. In May she was invited to attend a Data Privacy conference in Albany, NY.
Business Administrator Comments:	L. Prinz presented the final budget for 2024-2025. Up for approval under New Business is 2024-2025 Property Tax Report Card and SEQRA for the 2024-2025 Capital Outlay Exception Project.
Superintendent's Comments:	P. McGee stated the school received the 2024 Utica National School Safety Excellence Award. Last week Mr. Hazard, Officer Brabon, and he attended an Active Shooter training. The football parent/student meeting went well and the school is narrowing down to a final decision on who to merge with. There are two new additions to New Business: 13.6 Approval of Resignation – Social Studies Teacher – Clare Underwood (Eff. 6/26/24) and 13.7 Approval of Additional 2023-2024 Spring Sport Coaches/Advisors.
Consent Agenda:	<p>It was moved by L. Smith and seconded by K. Carlson that the following consent agenda be approved:</p> <p><u>Approval of Minutes</u>  March 14, 2024  <u>Financial Matters</u>  General Fund Bills: Warrant A-62, Ck. # 24887-24948, \$703,640.00  Warrant A-63, Ck. # 24949-24951, \$4,024.79  Warrant A-65, Ck. # 24952-24958, \$3,943.98  Warrant A-66, Ck. # 24959-24962, \$11,309.82  Warrant A-68, Ck. # 24963-25039, \$130,803.76  School Lunch Fund Bills: Warrant C-19, Ck. # 201219-201226, \$25,581.66  Federal Fund Bills: Warrant F-16, Ck. # 400548-400551, \$1,070.32  Capital Fund Bills: Warrant H-16, Ck. # 2756-2762, \$181,895.30  Trust &amp; Agency Fund Bills: Warrant TA-19, Wire # 1714-1717,  Ck. # 301422-301429, \$414,725.37  Warrant TA-20, Wire # 1718-1722,  Ck. # 301430-301439, \$471,726.91  Monthly Treasurer's Report – February 2024  <u>Personnel Matters</u>  Resignations/Retirement/Termination:  Resignation – School Monitor – Jennifer Butcher (Eff. 3/14/24)  Retirement – Spanish Teacher – Susan Price (Eff. 8/1/24)  Resignation – Track Coach – Lindsey Lovett (Eff. 3/28/24)  Approvals:  Revised Permanent Appointment – Head Bus Driver –  Robert Wilkins (Eff. 1/1/24)</p>

## 2023-2024 Spring Sport Coaches/Advisors and Volunteers

### Track

JV – Kelly Lovell

Volunteer – Lindsey Lovett

Substitute School Monitor – Michael Boni

Special Education Teacher – Lori Engle (Eff. 9/4/24)

Lori Engle, who has Permanent certification in the Pre-Kindergarten, Kindergarten, and Grades 1-6, and Professional certification Students With Disabilities (1-6) certification areas in the public schools of New York State, is hereby appointed to the position of Special Education Teacher in the Special Education tenure area for a probationary period of three (3) years (due to previous tenure) to commence on September 4, 2024 and to end at the end of the day on the first day of the school year in September, 2027. The salary during this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education.

Substitute Food Service Worker – Victoria Priestley-Maid

### Miscellaneous Matters

Child of Employee Colleen Hardenbrook (William Hardenbrook) to Attend  
BBCS Tuition Free 2024-2025 School Year

### CSE/CPSE Review

CSE cases as presented

CPSE cases as presented

The motion passed 5 Yes, 0 No.

Reports: Winter Athletic Report – Athletic Director  
Several students from the Winter Sports teams talked about their season. R. Hannan thanked the students and coaches and said there is a lot to celebrate this winter season. In our league, participation in winter sports was at 56%. All but one team met the scholar athlete award, the one team that did not make it still had an average of 88%. Family, relationships, teamwork, dedication were a constant theme amongst all of the teams. There were three sectional titles in the Winter season: boys basketball, wrestling, and swimming.

Final Draft Budget Presented – Business Administrator & Superintendent  
The proposed budget for the 2024-2025 school year is \$27,563,772. The District is continuing to utilize the Transfer to Capital Fund Budgetary Appropriation of \$100,000 for a Capital Outlay Project in the 2024-2025 school year. This year they will be continuing to replace the doors at the Jr./Sr. High School Building. The proposed 2024-2025 tax levy is \$9,385,010 which is a 1.75% tax levy increase. Proposition # 2 is for transportation needs; the purchase of one (1) 74 passenger bus, \$170,000 and one (1) 30 passenger wheelchair bus, \$165,000 for a cost not to exceed \$335,000. Proposition # 3 is for Repair Reserve – 2024, asking voters to authorize the District to create an account to set aside money

for the purpose of paying unanticipated necessary repairs to existing District buildings, facilities (which includes but not limited to playground, athletic fields, parking areas, roadways, sidewalks, and other site improvements connected to such buildings and facilities) and repairs to or replacement of machinery, equipment, apparatus or furnishings. The repair cannot be an annual recurring expense and the reserve expires in 15 years. The total cannot exceed \$2,000,000 unless the voters approve a future proposition to increase the cap. Proposition # 4 is to Change Distance Students Walk, it is asking voters to authorize the District to change the distance students are required to walk to school from the NYS requirement of two (2) miles for grades PreK through 8 and 3 miles for grades 9 through 12 to zero (0) miles for all grades. Byron-Bergen currently busses all students in the District due to the lack of sidewalks and potential safety concerns. This means our families/students would not see any changes to our busing policies if this proposition is passed. Approval of this proposition would allow the District to report zero (0) non-allowable pupils to NYS which will then increase the Transportation Aid the District receives from New York State. There are two (2) open Board of Education seats as of July 1, 2024, Debra List and Lynn Smith. These are for three (3) year terms from July 1, 2024 to June 30, 2027. To run for the Board, you must be 18 years of age, reside in the Byron-Bergen School District, and cannot be employed by the School or reside with someone who is also a Board member of the same School Board. The Budget hearing is on May 9, 2024 at 6:00 p.m. in the Jr./Sr. High Auditorium. The Budget Vote is on May 21, 2024 from 12:00 p.m. (noon) to 9:00 p.m. in the Jr./Sr. High School Cafeteria.

Policy Committee Update:	4/22/24 after BOE meeting.
Facilities Committee Update:	Schedule meeting for May.
Budget Committee Update:	Final 2024-2025 budget was presented.
Audit Committee Update:	None
SOAR Update:	None
Positive Recognition:	Recognize at Buzzin’ Bistro

Approval –  
2023-2024  
Multi-Year  
Purchasing  
Agreement  
(MYPA) # 48133.0

Upon the recommendation of the Superintendent, it was moved by C. Matthews and seconded by L. Forsyth to approve the 2023-2024 Multi-Year Purchasing Agreement (MYPA) # 48133.0.

RESOLUTION

FOR

3 YR TECHNOLOGY PURCHASE THROUGH BOCES

WHEREAS, the Board of Education of the Byron-Bergen Central School District (hereinafter referred to as the "District") desires to enter into a three (3) year service agreement with the Wayne-Finger Lakes Board of Cooperative Educational Services (hereinafter referred to as WFL BOCES) in order for the WFL BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being computer services in Co-Ser 586/674.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of Byron-Bergen agrees to enter into a contract with the WFL BOCES for the provision of said services to the District and associated EduTech charges with such amount to include annual WFL BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the WFL BOCES budget or mandated by any federal, state or local authority in an amount not to exceed in total over the life of this agreement an amount of \$255,341.

This amount may be amended with the approval of both parties. The District will be liable to WFL BOCES for early cancellation or withdrawal from this agreement to the same extent that WFL BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by WFL BOCES as consequence of any such early cancellation or withdrawal. Payment will be made as part of a regular annual WFL BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of WFL BOCES. This contract will be for a maximum period of 3 years commencing on or about May 1st, 2024 and continue through May 1st, 2027.

The motion passed 5 Yes, 0 No.

Approval –  
2023-2024  
Calendar  
Modification  
For 12-Month  
Employees

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by L. Forsyth to approve the 2023-2024 Calendar Modification for 12-Month Employees:

BOARD OF EDUCATION RESOLUTION

CALENDAR MODIFICATION

April 11, 2024

The Board of Education of the Byron-Bergen Central School District approves closing the District on April 8, 2024 for all 12-month employees of the District due to safety concerns from local and state safety officials regarding the Solar Eclipse that day.

There was discussion.

The motion passed 5 Yes, 0 No.

Approval –  
2024-2025  
Budget and  
Propositions

Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by C. Matthews to approve the 2024-2025 Budget and Propositions:

Proposition #1 - RESOLVED that the proposed budget of expenditures of the Byron-Bergen Central School District for the school year 2024-25, totaling \$27,563,772 and for the purposes shown in the statement of estimated expenditures adopted by the Board of Education, be and the same hereby is approved and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State aid and other sources as provided by law.

Proposition #2 – RESOLVED that the Board of Education of the Byron-Bergen Central School District is hereby authorized to acquire one (1) 74 passenger school bus and one (1) 30 passenger wheelchair bus at a cost not to exceed \$335,000, which is estimated to be the maximum cost thereof, expend such sums for such purpose, levy the tax necessary therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education, taking into account State aid received, and in anticipation of the collection of such tax, to issue bonds and notes of the District at one time or from time to time, or enter into a lease-purchase agreement to acquire said vehicles.

Proposition #3 – RESOLVED that the Board of Education of the Byron-Bergen Central School District, Genesee, Monroe and Orleans Counties, New York (the “District”) is hereby authorized and directed to: establish a repair reserve fund pursuant to General Municipal Law Section 6-d, to be known as the “Repair Reserve - 2024” for the purpose of financing, in whole or in part, repairs to existing District’s buildings and facilities, including the repair of playgrounds, athletic fields, recreation areas, parking areas, roadways, sidewalks and other site improvements connected to such buildings and facilities, and the repair of machinery, equipment, apparatus or furnishings required for the purposes thereof, with the ultimate amount of such reserve fund not exceeding two million dollars (\$2,000,000), plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being fifteen (15) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with the Education Law, and the sources from which funds shall be obtained for said reserve fund

being (i) current and future unappropriated fund balances from the General Fund of the District, as directed by the Board of Education, (ii) appropriations authorized by the voters from time to time, (iii) fund balances transferred from other reserve funds of the District as may be authorized by the Board of Education or by the voters of the District from time to time in accordance with applicable State law, and (iv) state aid, as directed by the Board of Education from time to time.

Proposition #4 – RESOLVED that the Board of Education of the Byron-Bergen Central School District, Genesee, Monroe and Orleans Counties, New York (the “District”) is hereby authorized and directed to: change the distance students are required to walk to school from the NYS guidelines of 2 miles for grades PreK through 8 and 3 miles for grades 9 through 12 to zero (0) miles for all grades. New York State Education Department states students who reside less than 2 miles for grades PreK through 8 and less than 3 miles for grades 9 through 12 from their school building, are not eligible for New York State Transportation Aid when being bussed from their home to the school and back again. However, this referendum, if approved by the District’s voters, will reduce the non-allowable transportation miles from the 2 miles for grades PreK through 8 and the 3 miles for grades 9 through 12 to zero (0) miles for all grades. As Byron Bergen School currently busses all students in the District, due to the lack of sidewalks and safety concerns, approval of this proposition would allow the School to receive New York State Transportation Aid for these students a well.

The motion passed 5 Yes, 0 No.

Approval –  
SEQRA Resolution  
For the 2024-2025  
Capital Outlay  
Exception Project

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by C. Matthews to approve the SEQRA Resolution for the 2024-2025 Capital Outlay Exception Project.  
BYRON BERGEN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION  
RESOLUTION REGARDING SEQRA DETERMINATION  
WHEREAS, the Byron Bergen Central School District Board of Education (the “Board”) has considered the impact to the environment of following Scope of Work to be completed:

1. Jr/Sr High School Facility (SED # 18-07-01-00-02)

SCOPE OF WORK SUMMARY

Removal and replacement of exterior and interior doors, door hardware, door locks and card reader systems to continue to preserve district assets.

WHEREAS, the Board has reviewed the Scope of Work set forth above as one Proposed Action, and has further consulted with its Architects and legal counsel with respect to the potential for environmental impacts



resulting from the Proposed Action;

WHEREAS, the Board has relied on the statement of facts contained in the State Education Department Project Descriptions (Form FP-PD) and reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR. Part 617 of the Environmental Conservation Law, Article 8 (“SEQRA”) and concluded that the project involves:

- Maintenance or reconstruction involving no substantial changes in an existing facility or structure (6 NYCRR §617.5(c)(1));
- Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes (6 NYCRR §617.5(c)(2));

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The Proposed Action, individually and cumulatively, does not constitute substantial changes to the existing facilities and involves routine activities of educational institutions, and, therefore, does not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617.
2. The Board hereby determines the Proposed Action is a Type II action in accordance with SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

The motion passed 5 Yes, 0 No.

Approval –  
2024-2025  
Property Tax  
Report Card

Upon the recommendation of the Superintendent, it was moved by L. Forsyth and seconded by K. Carlson to approve the 2024-2025 Property Tax Report Card.  
The motion passed 5 Yes, 0 No.

Approval –  
Resignation –  
Social Studies  
Teacher – Clare  
Underwood  
(Eff. 6/26/24)

Upon the recommendation of the Superintendent, it was moved by L. Forsyth and seconded by C. Matthews to approve the Resignation – Social Studies Teacher – Clare Underwood (Eff. 6/26/24).

The motion passed 5 Yes, 0 No.

Approval – Upon the recommendation of the Superintendent, it was moved by  
Additional C. Matthews and seconded by K. Carlson to approve the Additional  
2023-2024 2023-2024 Spring Sport Coaches/Advisors:  
Spring Sport Baseball  
Coaches/Advisors Modified – Elliott Flint (.5)  
Chris Wood (.5)  
The motion passed 5 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports:

Parental Leave of Absence – Ashley Williams (Eff. 7/10/24)

Requests Requiring Board Consideration: None

Review of Next Meeting's Agenda:

Policy Committee Update  
Facilities Committee Update  
Budget Committee Update  
Audit Committee Update  
SOAR Committee Update  
Positive Recognition

Adjournment: It was moved by L. Smith and seconded by C. Matthews to adjourn the  
meeting at 8:53 p.m.  
The motion passed 5 Yes, 0 No.